



JOB DESCRIPTION

Position Title:	Senior Auditor	Position Type:	Exempt
Department/Group:	Internal Audit	Location:	Dallas, TX
Reports To:	Manager, Internal Audit	Direct Reports:	0
Company Description			
<p>Kosmos Energy is a well-capitalized, pure play deepwater oil and gas company with growing production, a pipeline of development opportunities, and a balanced exploration portfolio along the Atlantic Margins.</p> <p>Our key assets include production offshore Ghana, Equatorial Guinea, and U.S. Gulf of America, as well as a world-class gas development offshore Mauritania and Senegal. We also maintain a sustainable proven basin exploration program in Equatorial Guinea, Ghana, and U.S. Gulf of America. Kosmos is listed on the New York Stock Exchange and London Stock Exchange and is traded under the ticker symbol KOS.</p> <p>As an ethical and transparent company, Kosmos is committed to doing things the right way. The company's Business Principles articulate our commitment to transparency, ethics, human rights, safety, and the environment. Read more about this commitment in our Corporate Responsibility Report. For additional information, visit www.kosmosenergy.com.</p>			
Basic Function			
<p>The Senior Auditor will be a vital member of the Kosmos Internal Audit team, reporting to the Internal Audit Manager. This role will be a primary resource responsible for the timely execution of SOX compliance testing, risk-based internal audits, as well as assisting with other audit matters and projects.</p>			
Essential Responsibilities and Job Duties			
<ul style="list-style-type: none">• Perform SOX 404 testing, including ITGC and application controls.<ul style="list-style-type: none">➤ Conducts and/or participates in walkthroughs to document SOX processes.➤ Coordinate with external auditors to execute annual SOX controls testing.➤ Identify and communicate control deficiencies to Internal Audit Manager.• Perform operational audits or special projects as required by manager.• Identify and assess IT risks and risk responses that have an impact on the Company business.• Develop work programs and test procedures as needed.• Perform and document testing and walkthroughs of processes and controls, with appropriate validation.• Prepare audit work papers in a high quality, timely manner in alignment with audit methodology.• Draft audit findings for assigned audit areas that support audit objectives.• Collaborate with process owners to develop practical recommendations.• Analyze and solve problems utilizing a risk-based approach.• Communicate audit work, findings, and recommendations in audit exit meetings.			
Qualifications and Education Requirements			
<ul style="list-style-type: none">• Minimum 5 years of relevant experience in public accounting and/or internal audit.• Oil and Gas industry experience preferred.			



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- Bachelor's Degree in Accounting, Finance, and/or Information Technology.
- CPA, CIA, and/or CISA highly desirable.
- Exposure to JV and Sustainability audits a plus.
- Proficiency in MS Office Suite (Excel, Word, and PowerPoint).

Attributes

- Original, creative thinker with the ability to formulate and express a contrarian viewpoint in a professional manner.
- Excellent verbal and written communication skills.
- Strong business and technical acumen combined with interpersonal and leadership skills.
- Ability to collaborate with team and generate solutions as well as work effectively with individuals at all levels of the Company.
- Excellent follow-up and organizational skills.
- Proven ability to drive the strategic plan forward and meet established goals and deadlines.
- Exceptional productivity skills with little need for close management supervision and direction.
- Must enjoy entrepreneurial environment that often requires developing process or procedure. Must be an energetic self-starter with a passion for their work. An engaged, "hands on" team player.
- Ability to handle and protect sensitive information in a confidential and professional manner.
- Proven ability to drive the strategic plan forward and meet established goals and deadlines.
- Must be able to work with diverse employees, partners, and governments from all parts of the world.

Travel Requirements

Position requires approximately 10% travel, domestic and international.

Physical Requirements and Working Conditions

Must possess mobility to work in a standard office setting and to use standard office equipment (computer, printer, copier, etc.) stamina to maintain attention to detail despite interruptions, strength to lift and carry files weighing up to 25 pounds; vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone.

All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	