



JOB DESCRIPTION

Position Title:	GOM, Senior Revenue Accountant	Position Type:	Exempt
Department/Group:	Accounting	Location:	Houston, TX
Reports To:	GOM, Accounting Manager	Direct Reports:	N/A

Company Description

Kosmos Energy is a well-capitalized, pure play deepwater oil and gas company with growing production, a pipeline of development opportunities, and a balanced exploration portfolio along the Atlantic Margins.

We have production assets offshore Ghana, Equatorial Guinea, and in the Gulf of Mexico (GOM), a competitively positioned natural gas project in Mauritania and Senegal, and a sustainable exploration program balanced between proven basins (Equatorial Guinea), emerging basins (Mauritania, Senegal and Suriname) and frontier basins (Cote d'Ivoire and Sao Tome and Principe).

As an ethical and transparent company, Kosmos is committed to doing things the right way. The company's Business Principles articulate our commitment to transparency, ethics, human rights, safety, and the environment. Read more about this commitment in our Corporate Responsibility Report. For additional information, visit www.kosmosenergy.com.

Basic Function

This position is part of the GOM Accounting team, with primary responsibilities related to revenue and regulatory accounting functions.

Essential Responsibilities and Job Duties

- Perform revenue accounting functions related to GOM properties, including but not limited to, revenue accrual calculations, revenue actualization, counterparty invoicing, variance analysis, and receivable maintenance
- Prepare and file all necessary regulatory production and royalty reports and make related general ledger entries to record and clear payments
- Initiate and maintain revenue-related system master data set ups, including owners, division of interests, and purchaser/product masks
- Perform account reconciliations for assigned accounts
- Coordinate with GOM Marketing, Operations, and Land resources to ensure consistent and accurate recording of revenue transactions
- Communicate with ONRR concerning royalties and exceptions
- Assist in audits, both internal and external, including audits conducted by regulatory agencies.
- Maintain SOX compliance for all related controls
- Assist on special projects, as needed

Qualifications and Education Requirements

- Minimum of 3-7 years of accounting experience, 2 years in public accounting and/or oil and gas industry preferred
- Bachelor's degree in Accounting required



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- CPA designation is a plus
- Exceptional proficiency in data and document management, including Microsoft Excel proficiency with little assistance or guidance
- Prior knowledge of OGSYS a plus
- Knowledge of accepted accounting practices and principles
- Knowledge of auditing practices and principles
- Knowledge of applicable laws, codes, and regulations
- Original, creative thinker with the ability to formulate and express areas for improvement
- Able to work in a fast-paced environment

Attributes

- Strong interpersonal and communication skills
- Proven ability to prioritize and multi-task
- Exceptional productivity skills. Can be relied on to get the job done accurately and on time
- Has little need for close management supervision and direction and is comfortable and effective in an informal operating environment
- Proven ability to collaborate with team and generate solutions
- Must be an energetic self-starter with a passion for their work. An engaged, "hands on" team player
- Ability to handle and protect sensitive information in a confidential and professional manner
- Must be able to work with diverse employees from all parts of the world
- Ability to handle multiple tasks and to coordinate efforts with other departments as required
- Advanced problem solving, time management, and decision-making skills required

Travel Requirements

Position requires approximately 10% travel, domestic and international

Physical Requirements and Working Conditions

Must possess mobility to work in a standard office setting and to use standard office equipment (computer, printer, copier, etc.) stamina to maintain attention to detail despite interruptions, strength to lift and carry files weighing up to 25 pounds; vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone.

All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.

Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	