



JOB DESCRIPTION

Position Title:	Analyst, Corporate Planning	Position Type:	Exempt
Department/Group:	Finance	Location:	Dallas
Reports To:	Sr. Manager, Corporate Planning	Direct Reports:	0

Company Description

Kosmos Energy is a leading deepwater exploration and production company focused on meeting the world’s growing demand for energy. We have diversified production, a world-class gas development, and value creation opportunities from exploration in the proven basins where we operate.

Our key assets include production offshore Ghana, Equatorial Guinea and U.S. Gulf of Mexico, as well as a world-class gas development offshore Mauritania and Senegal. We also maintain a sustainable proven basin exploration program in Equatorial Guinea, Ghana and U.S. Gulf of Mexico. Kosmos is listed on the New York Stock Exchange and London Stock Exchange and is traded under the ticker symbol KOS.

As an ethical and transparent company, Kosmos is committed to doing things the right way. The company’s Business Principles articulate our commitment to transparency, ethics, human rights, safety, and the environment. Read more about this commitment in our Sustainability Report. For additional information, visit www.kosmosenergy.com.

Basic Function

This position is a critical member of the Corporate Planning function in preparing and maintaining the company’s Long-Range Plan and related performance management reports. In addition, this position will support the Business Development department in preparing economic models and financial analysis for M&A opportunities.

This job requires a finance/accounting or technical background within the upstream oil and gas industry, as well as excellent communication skills.

Essential Responsibilities and Job Duties

- Develop and maintain complex financial models
- Coordinate and gather data from multiple departments (i.e. Business Units, Finance, Accounting, Tax) to develop economic models and long-range forecasts
- Detailed understanding of the Long-Range Plan, Work Program & Budgets, latest estimates and variances to understand critical business drivers and support critical decision making, including knowledge of exploration, development & production operations activities
- Strategic decision support, including Portfolio Management, benchmarking and competitive analysis
- Support Senior Leadership Team with ad-hoc analysis and preparation of internal/external materials
- Support Business Units in project economic evaluations and asset management reports
- Support and collaborate with Accounting and Finance departments on quarterly Market Guidance discussions
- Provide/assist in fiscal regime economic analysis for organic and inorganic commercial evaluations
- Handle other projects, duties and responsibilities as assigned.



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Qualifications and Education Requirements

- Minimum of 5-7 years of financial/planning experience working in an oil and gas industry, accountancy firm and/or investment bank
- Bachelor’s Degree in Finance or Accounting required
- Advance knowledge in analytical and financial modeling
- Experience in international E&P economic modelling (i.e., PSCs) preferred
- Proficient user of Excel, including programming skills, macros and pivot tables highly preferred
- Original, creative thinker with the ability to formulate and express a contrarian viewpoint
- Able to work in a fast-paced environment

Attributes

- Strong interpersonal and communication skills
- Proven ability to prioritize and multi-task
- Exceptional productivity skills. Can be relied on to get the job done accurately and on time.
- Has little need for close management supervision and direction and is comfortable and effective in an informal operating environment.
- Proven ability to collaborate with team and generate solutions
- Must be an energetic self-starter with a passion for their work. An engaged, “hands on” team player.
- Ability to handle and protect sensitive information in a confidential and professional manner
- Must be able to work with diverse employees, partners and governments from all parts of the world.
- Ability to handle multiple tasks and to coordinate efforts with other departments as required
- Advanced problem solving, time management, and decision-making skills required
- Advanced written and verbal communication skills, with the ability to partner effectively with all levels of staff

Travel Requirements

Position requires approximately 10% travel, domestic and international

Physical Requirements and Working Conditions

Must possess mobility to work in a standard office setting and to use standard office equipment (computer, printer, copier, etc.) stamina to maintain attention to detail despite interruptions, strength to lift and carry files weighing up to 25 pounds; vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone

All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.

Reviewed By:		Date:	
Approved By:		Date:	



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Last Updated By:		Date/Time:	
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