



JOB DESCRIPTION

Position Title:	Planning Analyst	Position Type:	Exempt
Department/Group:	Equatorial Guinea Corporate	Location:	Dallas, TX
Reports To:	SVP, Equatorial Guinea	Direct Reports:	0

Company Description

Kosmos Energy is a well-capitalized, pure play deepwater oil and gas company with growing production, a pipeline of development opportunities, and a balanced exploration portfolio along the Atlantic Margins.

Our key assets include production offshore Ghana, Equatorial Guinea and U.S. Gulf of Mexico, as well as a world-class gas development offshore Mauritania and Senegal. We also maintain a sustainable proven basin exploration program in Equatorial Guinea, Ghana and U.S. Gulf of Mexico. Kosmos is listed on the New York Stock Exchange and London Stock Exchange and is traded under the ticker symbol KOS.

As an ethical and transparent company, Kosmos is committed to doing things the right way. The company's Business Principles articulate our commitment to transparency, ethics, human rights, safety, and the environment. Read more about this commitment in our Corporate Responsibility Report. For additional information, visit www.kosmosenergy.com.

Basic Function

This position will support the Equatorial Guinea asset team with detailed financial analysis including preparation and monitoring of budgets, economic calculations, modeling, and forecasting. This role will also work closely with Accounting and Planning groups to support performance management reporting, the Long-Range Plan and short-term financial outlook processes. This job requires a finance/accounting or technical background within the upstream oil and gas industry, as well as excellent communication and strong modeling skills.

Essential Responsibilities and Job Duties

- Coordinate asset specific planning assumption input into annual Budget and Long-Range Plan and short-term financial outlook processes, including monthly/quarterly updates; contribute to the development of associated presentations/materials, which includes cost, capital expenditure, and valuation metrics
- Detailed understanding of critical business drivers and support critical decision making related to the Equatorial Guinea assets, requiring knowledge of exploration, development, and eventually production operation activities
- Prepare ad-hoc analysis reports and internal/external materials for Senior Leadership
- Perform project-specific economic evaluations and prepare related asset management reports
- Collaborate with Accounting, Investor Relations, and Finance departments on quarterly Market Guidance discussions as well as internal and external presentations
- Assist with economic modeling analysis for prospective and development projects and corporate planning, including related forward-looking financial statement outputs
- Handle other projects, duties and responsibilities as assigned



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Qualifications and Education Requirements

- Minimum 2-5 years of finance and accounting experience, demonstrating progressing analytical responsibilities/roles, oil and gas industry experience preferred
- Bachelor's Degree in Business or Engineering required, preferably with an emphasis on finance
- Proven results-based team player able to engage other division managers (Financial, Development, Exploration etc.)
- Strong verbal and written communication skills; able to develop and present a business case with limited guidance
- Proficiency in financial and economic modeling
- Skilled with computer applications such as Microsoft PowerPoint, Word, and Excel
- Able to work in a fast-paced environment

Attributes

- Strong interpersonal and communication skills
- Proven ability to prioritize and multi-task
- Exceptional productivity skills. Can be relied on to get the job done accurately and on time.
- Has little need for close management supervision and direction and is comfortable and effective in an informal operating environment.
- Proven ability to collaborate with team and generate solutions
- Must enjoy entrepreneurial environment that often requires developing process or procedure. Must be an energetic self-starter with a passion for their work. An engaged, "hands on" team player.
- Ability to handle and protect sensitive information in a confidential and professional manner
- Proven ability to drive the strategic plan forward and meet established goals and deadlines
- Strong business acumen combined with interpersonal skills

Travel Requirements

Position has potential for approx. 10% travel, domestic and international

Physical Requirements and Working Conditions

Must possess mobility to work in a standard office setting and to use standard office equipment (computer, printer, copier, etc.) stamina to maintain attention to detail despite interruptions, strength to lift and carry files weighing up to 25 pounds; vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone

All qualified applicants will receive consideration for employment without regard to race, color, sex, sexual orientation, gender identity, religion, national origin, disability, veteran status, age, marital status, pregnancy, genetic information, or other legally protected status.

Reviewed By:		Date:	
Approved By:		Date:	



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Last Updated By:		Date/Time:	
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