



JOB DESCRIPTION

Position Title:	Reservoir Engineer	Position Type:	Exempt
Department/Group:	Reservoir Engineering	Location:	Houston, Texas
Reports To:	Vice President of Reservoir Engineering	Direct Reports:	N/A

Company Description

Kosmos Energy is a well-capitalized, pure play deepwater oil and gas company with growing production, a pipeline of development opportunities, and a balanced exploration portfolio along the Atlantic Margins.

We have production assets offshore Ghana, Equatorial Guinea, and in the Gulf of Mexico, a competitively positioned natural gas project in Mauritania and Senegal, and a sustainable exploration program balanced between proven basins (Equatorial Guinea and Gulf of Mexico), emerging basins (Mauritania, Senegal and Suriname) and frontier basins (Cote d'Ivoire, Sao Tome and Principe and Namibia). Ervoir Engineering

As an ethical and transparent company, Kosmos is committed to doing things the right way. The company's Business Principles articulate our commitment to transparency, ethics, human rights, safety, and the environment. Read more about this commitment in our Corporate Responsibility Report. For additional information, visit www.kosmosenergy.com.

Basic Function

Responsibilities include Budgets, Forecasts, and Reserve Report Generation.

Essential Responsibilities and Job Duties

- Collaborate with relevant departments and disciplines to prepare reports.
- Coordinate outside operated assets plan and schedule with operator.
- Publish budget and present reports (annual)
- Publish production and capital forecasts and economics reports (quarterly)
- Report budget and forecast status, opportunities and threats (quarterly)
- Attend weekly operations meeting and contribute as needed.
- Submit facility capacity requests as required
- Coordinate third party annual reserves evaluations
- Update internal reserves assessments
- Prepare reserve reconciliations (annual)
- Prepare expected reserve progressions, opportunities and threats (quarterly)
- Maintain source documents that satisfy internal and external audit requirements.
- Participate in assigned project team roles.
- Participate in JV partner meetings
 - Prepare presentations for Kosmos operated projects
 - Gather presentations and summarize key agenda items for outside operated. Communicate partner plans within Kosmos.
- Continuously monitor key assets and communicate performance status, expected revisions, opportunities and threats to production and reserves.
- Prepare relevant subsurface presentations for internal and external meetings
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- Prepare relevant subsurface presentations for internal and external meetings



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- AFE evaluation and support for approvals.
- Finance and audit support
- Internal meeting participation as required.
- Data analysis collaboration with technicians
- Handle other projects, duties and responsibilities as assigned.

Qualifications and Education Requirements

- Minimum of 3 years of experience working in oil and gas industry
- Minimum of 3 years of Reservoir engineering experience
- Bachelor's Degree in Engineering required
- Skilled with computer applications such as Microsoft PowerPoint, Word, Excel and Outlook and PHD Win
- Proficient user of Excel, including programming skills, macros and pivot tables highly preferred
- Original, creative thinker with the ability to formulate and express a contrarian viewpoint
- Able to work in a fast-paced environment

Attributes

- Strong interpersonal and communication skills
- Proven ability to prioritize and multi-task
- Exceptional productivity skills. Can be relied on to get the job done accurately and on time.
- Has little need for close management supervision and direction and is comfortable and effective in an informal operating environment.
- Proven ability to collaborate with team and generate solutions
- Must be an energetic self-starter with a passion for their work. An engaged, "hands on" team player.
- Ability to handle and protect sensitive information in a confidential and professional manner
- Must be able to work with diverse employees, partners and governments from all parts of the world.
- Ability to handle multiple tasks and to coordinate efforts with other departments as required
- Advanced problem solving, time management, and decision-making skills required
- Advanced written and verbal communication skills, with the ability to partner effectively with all levels of staff

Travel Requirements

Position requires approximately 10% travel, domestic and international

Physical Requirements and Working Conditions

Must possess mobility to work in a standard office setting and to use standard office equipment (computer, printer, copier, etc.) stamina to maintain attention to detail despite interruptions, strength to lift and carry files weighing up to 25 pounds; vision to read printed materials and a computer screen, and hearing and speech to communicate in person and over the telephone

Reviewed By:

Date:



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Approved By:		Date:	
Last Updated By:		Date/Time:	